



**National School of Drama,
Sikkim**

Circular

Repertory Artists are hereby informed to resume regular duty from 12th of Oct 2020 following the undernoted guidelines:

1. Artists outside state are advised to bring their testing report of COVID-19 pre 72 hrs.
2. Physical distancing of at least 6 feet to be followed as far as feasible.
3. Use of face covers/masks to be made mandatory.
4. Frequent hand washing with soap (for at least 40-60 seconds) even when hands are not visibly dirty. Use of alcohol-based hand sanitizers (for at least 20 seconds) can be done wherever feasible.
5. Respiratory etiquettes to be strictly followed. This involves strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing off used tissues properly.
6. Self-monitoring of health by all and reporting any illness at the earliest to the concern head.
7. Spitting/smoking shall be strictly prohibited.
8. Installation & use of Aarogya Setu App shall be mandatory.
9. Artist is advised to immediately inform concern head if above symptoms is reflected.
10. There shall be one time entry and exit policy.

Centre Director
National School of Drama,
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